

# Potting Instructions

**This leaflet is a guideline for planting a plant or tree by cementing it into a plain plastic pot.**

**Please remember to use your common sense and follow any instructions provided with the plaster mix as it may require different amounts of water and drying time than what is stated here. No warranty is made as to the accuracy of these instructions. Please also note that, once you have potted your plant or tree, it cannot be returned or exchanged.**

## Requirements

Please note that the 'mug' measure refers to approximately 300ml (around ½ pint).

You will need:

- 1 unpotted tree or plant from Deco-office
- 8 mugs of plaster mix (available in many DIY stores)
- 4 mugs of water
- Ladle or spoon for stirring (preferably long)
- Large mixing bowl or bucket (around 20 litres capacity)
- 1 plastic plant pot (around 6" diameter) with **no holes** at the bottom
- ideally a flat surface (covered to protect from spillage)
- 2 chairs or similar to fix the tree/plant while cement dries

Overall this may typically cost between £3-£7, but the plaster mix should easily last for multiple plants or trees. Amounts may need to be increased for multiple plants and/or trees.

## Doing it

- 1. Follow instructions for your brand of plaster mix as they may differ!**
2. Pour the plaster mix into the mixing bowl (from low and slowly to avoid dust clouds)
3. Add in the water bit by bit and keep stirring until the mixture has thickened (**follow instructions on the plaster mix if necessary**)
4. Pour the mix into the plastic pot and then carefully put the tree/plant into position
5. Make sure the tree/plant remains stationary for the entire drying period (around 2 hours or as indicated on your particular plaster mix). We suggest wedging between 2 chair backs for common availability, but you are of course free to invent other ways.
6. Arrange the foliage to get the best look by carefully spreading out the leaves and branches properly
7. You are good to go, as a final touch consider adding some artificial moss (item number GM130001 on [www.deco-office.com](http://www.deco-office.com)) to cover the cement and you are all set to show off your plant or tree

## Additional tips

- Using a larger pot with more plaster or adding gravel to the pot means more weight and therefore more stability and protection from toppling – adjust the amount as you see fit. You may for example want to add weight if you are planning to plant the tree or plant outside, especially in windy places.
- As mentioned in step 7 above, consider adding artificial moss to hide the plaster.
- If you are planting the tree/plant outside try to do so on even ground. You can add decorative stones around the pot to hide it as well as fortifying the foundation.
- For indoor placement, get a decorative planter to place the plain pot in, making sure it has the correct size. You can do the same for an outside setting, for example lining a driveway or path.
- **For outdoor usage, please make sure the product is actually suitable for outdoors!**